



**Mitchell Regional Habitat for Humanity
Board Meeting Minutes
September 9, 2019**

The Mitchell Regional Habitat for Humanity Board met at First Reformed Church at 7:00 p.m. on Monday, September 9, 2019. Present were Kourtney Denne, Doug Fuerst, Bonny Hansen, Kyle Hohn, and Executive Director Debbie Asmus. Absent were Mike Asmus, Pat Geraets, Colleen Hunt, Ryan Kremer, Pat Soukup, and Jake Tiede.

No quorum was present to conduct business. Denne called the meeting to order at 7:03 p.m. and opened with prayer.

The Board reviewed minutes and treasurer's reports from August. Neither July nor August minutes or reports have been approved due to absence of a quorum.

OLD BUSINESS:

Executive Director position: Asmus is done as executive director on November 1. Advertisements were placed on Facebook and KELOLand Employment website as well as the Mitchell paper at a total cost of \$600, but no applications have been received. This should be posted in the Chamber newsletter as well. If no candidate is hired, the job duties will be divided among Board members and volunteers.

Mortgage servicing: Asmus has spent about 20 hours preparing documents and information for the mortgage servicing arrangement with First National Bank of Omaha. The transfer will take place before October 1. Families have been notified by both Asmus and FNBO.

Rummage sale: This will be held on September 14 from 8am to 1pm. Volunteers are needed for setup and the sale itself. (The sale was later postponed.)

NEW BUSINESS: We have received one repair application, for a paint job on the peak of a house. This will be completed on September 21. First Reformed Church volunteers will also help paint the inside of the current build that day. Board volunteers were sought to help with these projects.

Executive Director Report: All mortgages are current except for one. Two homeowners' checks have bounced in the past month. These homeowners will need to pay via money order from now on. Asmus continues to work on year-end tax reports. Hoping to switch to QuickBooks online soon. She will attend a United Way recruitment effort next week. United Way has approved \$1,000 in support for Habitat in the upcoming campaign.

Committee Reports:

- **Construction** – No report was available. Doug asked about having Jean Hale choose light fixtures; he will call her directly.
- **Fundraising:** The Habitat 500 bike ride raised over \$6,000 for Mitchell Habitat. Debbie is working on a newsletter.
- **Church Relations:** Lone Klinger has visited with several churches. We need more committee members from various churches.

Asmus closed in prayer and the meeting adjourned at 7:30. Next meeting is October 14. Asmus will lead devotions.

Respectfully submitted,

Debbie Asmus