



Mitchell Regional Habitat for Humanity  
Board Meeting Minutes  
August 12, 2019

The Mitchell Regional Habitat for Humanity Board met at First Reformed Church at 7:00 p.m. on Monday, August 12, 2019. Present were Doug Fuerst, Pat Geraets, Kyle Hohn, Pat Soukup, Jake Tiede, and Executive Director Debbie Asmus. Absent were Mike Asmus, Kourtney Denne, Bonny Hansen, Colleen Hunt, and Ryan Kremer.

No quorum was present to conduct business. Asmus called the meeting to order at 7:05 p.m. and opened with prayer.

The Board reviewed minutes and treasurer's reports from July, but was unable to approve them due to no quorum.

OLD BUSINESS:

Executive Director position: Asmus is done as executive director on November 1. The Board reviewed a proposed position description; no changes were suggested. Advertisements will be placed on Facebook, Keloland employment website, and the Daily Republic. A process for reviewing applications and interviewing candidates will be worked out with input from Bonny. If no candidate is hired, the job duties will be divided among Board members and volunteers.

Mortgage servicing: We are proceeding with a servicing arrangement with First National Bank of Omaha. An agreement has been signed and the change will begin October 1. Asmus will send letters to notify Habitat families prior to the bank's letter. Families will benefit by credit reporting this process will make possible.

Rummage sale: This will be held on September 14 from 8am to 1pm. Setup is the night before. Please plan to help with setup and the sale.

NEW BUSINESS: We have received one repair application, for a paint job on the peak of a house. We are working to secure other repairs, with an application deadline of August 31.

Executive Director Report: All mortgages are current except for one (two months behind). Yearend tax reports and QuickBooks switch to online version are still in progress.

Committee Reports:

- Construction schedule is Tuesday and Thursday nights and Saturday mornings. The outside of the house at 1212 South Kimball is nearly done; the porch is in place. Next is to get a lift and hang drywall. Chris Fosness has found someone to do the finish work. We need some help weeding and cleaning up the property. Doug will talk to the high school construction teacher about building another shed for us, perhaps paid for with a grant from Northwestern Energy.
- Fundraising: The Habitat 500 bike ride raised over \$6,000 for Mitchell Habitat. Debbie is working on a newsletter.
- Church Relations: Bonny and Debbie met with Lone Klinger on Church Relations and she has agreed to serve. We will be looking for representatives from many churches to serve on that committee.

Asmus closed in prayer and the meeting adjourned at 7:35. Next meeting is September 9. Kourtney will be asked to lead devotions.

Respectfully submitted,

*Debbie Asmus*