

MRHFH Board Meeting Minutes
Monday, July 13, 2020 – 7:00pm

The Mitchell Habitat Board met virtually via Google Hangouts. Board members present: D Asmus, Buchholz, Fuerst, Hohn, Soukup. Staff present: Klumb, M Asmus. Guest present: Scott Ymker. Absent: Denne, Hansen, Hunt, Van Meter.

Devotions/Prayer: Soukup called the meeting to order at 7:09pm. Buchholz opened with prayer and shared a devotion from I Corinthians.

Board Membership: Jake Tiede has resigned from the Board; we will ask him to recommend a replacement from his law firm. Scott Ymker was introduced as a candidate; he is a marketing guru with his own professional photography business. Motion by Soukup (second: Buchholz) to approve adding Ymker to the Board; motion carried.

June 2020 Minutes: Motion by Fuerst (second: Hohn) to approve; motion carried.

Treasurer's Report: Motion by Soukup (second: Asmus) to approve; motion carried. HFHI is allowing affiliates to defer tithe payment to December. Fuerst moved (second: Asmus) to pay it now; motion carried. Donations last fiscal year were \$31,556; restricted gifts and grants are excluded from tithe.

Old Business:

- Garden Party: Klumb had send a report via email. Positive feedback was received from the online option; next year's event will combine a physical event with an online presence. Event netted \$2409 after expenses; this is 78% of last year's total, a great result in a pandemic year.
- Habitat 500 is going on now; Eric planned to ride 110 miles today. Klumb said \$995 had been pledged so far; she asked Board members to donate and share the event to encourage donations. We will hold a Habitat 500 family bike ride (to Mitchell Habitat houses) and picnic on July 18. Tim Goldammer will provide food; Thrivent will cover costs. Klumb asked for help with the event and hopes 25 will attend.

Committee Reports:

- Construction: M Asmus is waiting on a vendor to pour the basement at 1216 S Kimball. After this, he will seek build volunteers. He has completed two roof repairs elsewhere. He sought Board input for COVID screening for volunteers (masks, tools, distancing). Asmus will draft a procedure document and send it for Board review. Volunteers should be reminded not to help if they don't feel well.
- Family Selection: No report.
- Family Support: Buchholz and Klumb are actively recruiting for this committee. Klumb sent a satisfaction survey to homeowners; only Hale responded and she is very pleased.
- Fundraising/Public Relations: D Asmus will print a newsletter in August to promote Living Quarters. Still trying to determine how frequently the bank will pay postage costs.
- Faith Relations: Klumb met with Lone Klinger (committee chair). They plan to post Habitat prayer requests on social media and send a monthly prayer email to local churches.

New Business:

- Social Media Policy was discussed. Klumb will refine it to clarify what is prohibited on volunteers' and employees' personal social media posts.

- Audit: Klumb recommended hiring Kinner & Co of Brookings to conduct an audit. Denne says their quote of \$3,000-\$4,000 is reasonable. Buchholz moved (second: Fuerst) to approve; motion carried. Audit takes 3 months, and we will get a peer reference letter from Kinner & Co first.
- Living Quarters will be held 9/30. D Asmus asked for a co-chair to run the event that night, as she is out of town. Klumb will co-chair. Asmus will develop a plan and budget. Ymker could create a video to show youth groups if we don't use the one from previous years.

Executive Director Report:

- Mortgage Status: All are current except DD, who is four months behind. Remediation plan is in place; Klumb and Hansen will meet with DD. No homeowners requested COVID mortgage relief.
- Meetings & Trainings have been minimal due to COVID. Klumb participates in HFH Minnesota calls biweekly. There will be no HFHI conference in 2021.
- Technology: Ymker and Klumb are working on a social media strategy.

Klumb asked attendees to stop by the office to pick up Board manuals she created.
With no further business, M Asmus closed in prayer. Meeting adjourned at 8:15pm.

Respectfully submitted,

Debbie Asmus