

**Habitat for Humanity  
Board Meeting Minutes  
December 13, 2021**

**Members Present:** Dan Buchholtz, Bonny Hansen, Kyle Hohn, Colleen Hunt, Pat Soukup, Eric Van Meter. Executive Director: Anessa Klumb. Construction Manager Mike Asmus.

**Call to Order** at 6:00

**Opening:** Pat

**Minutes** for November were approved. Motion by Jill, second by Bonnie. **Carried.**

**Treasurer's report**—Motion to approve report by Dan, second by Jim. **Carried.**

**Old Business—**

- **Land Acquisition-** 2 City lots on South Langdon will be donated to H4H by MADC. City will approve the lots being titled to MADC on December 20, and at that time MADC will donate them to H4H.
- **Colleen Hunt donation-** Colleen's time and resources were accounted as a donation for Lyles house.
- **Anessa's resignation-** a report of her duties is going to H4H treasurer.

**Committee Reports**

- **Construction-** No report
- **Site Selection-** 2 City lots on South Langdon
- **Family Selection-** No report
- **Family Support-** In November, Thrivent grant provided gift cards and Thanksgiving grocery baskets were purchased and delivered to H4H families by the support committee. No activities planned for Christmas. Agreed that it is good for the board members to network with the families.
- **Fundraising and PR-** Muth
- **Faith Relations-** No report

**New Business**

- **ED Hire-**
  - Discussion on the future of H4H in Mitchell and surrounding towns in Hanson and Davison Counties. Board agrees that we are open to helping other communities when and if the communities provide support (ie: contractors and families).
  - Wendy was interviewed by Pat and Anessa and was recommended for hire.
  - Discussion on salary and hours.

- Discussion on possible ‘cost share’ with MACVB (Jeri Beck) for office and potential salary due to the potential need of managing HAPI Housing project coming to town. Noted that H4H should remain focused on maintaining and growing H4H before resources are spent on MACVB.
- Pat is part of the Economic Development Corp steering committee on housing, and Jeri had met with Pat and would like H4H’s help and guidance when HAPI projects begin.
- Met Wendy and she answered lite questions.
- Wendy will have set milestones to finish trainings and other items during her first 3-6 months. Milestones and deadlines will be set by Pat and Anessa.
- Motion to hire by Dan, second by Jill. **Carried.**

### **Executive Director Report**

- **Mortgage Status**—All current!
- **Meetings & trainings** – QLO training

**Closing prayer**—Anessa

**Meeting Adjourned-** 7:06 pm.

Next meeting is on January 10, 2022 **HAPPY NEW YEAR!**