

**Habitat for Humanity
Board Meeting Minutes
November 9, 2020, 7:00pm**

Members Present: Debbie Asmus, Dan Buchholz, Doug Fuerst, Bonny Hanson, Kyle Hohn, Pat Soukup, Eric Van Meter, and Scott Ymker. Construction Manager Mike Asmus. Executive Director: Anessa Klumb. Guest and potential board member Jacki Miskimins.

Devotional: Eric, God's love is new every morning. (Lamentations 3:22-23)

Call to Order at 7:00.

Minutes for October meeting were approved. Motion by Pat, second by Colleen. **Carried.**

Treasurer's report contains several corrections and notes from the audit. Now includes a depreciation line. Motion to approve by Debbie, second by Pat. **Carried.**

Old Business

- **Executive director planning**—Anessa still has not heard from the library about her application. Included in tonight's packet is a proposed transition plan if she leaves as Exec Director. Packet also includes the current ED job description. Anessa plans to stay on as a key volunteer.

Committee Reports

- **Building (Mike Asmus)**—Half done with drywall. Windows are here. Siding will go up first, then finish drywall. Rough estimate by Mike is that we have about \$28,000 to finish house, including \$2500 closing cost. Likely the house will be ready in May.
- **Family Selection**—no report.
- **Family Support**—Dan continues to organize and gather ideas. Eric has checked on Lyle, who says he is doing well but is behind on his hours.
- **Fundraising and PR**—Scott and Anessa are working on a marketing grant of \$10,000. Exploring fundraising ideas such as a nail sale and a Habitat chat with local businesses.
- **Faith Relations**—on hold due to illness

New Business

- **Management letter from audit**—Anessa walked through recommendations. Cost is near \$4000. Motion to approve audit by Debbie. Seconded by Scott. **Carried.**
- **Assessment review**—recommended for capacity building grant, which we are not currently suited for. HFHI provides recommendations for transitioning toward greater productivity.
- **Introduction** of potential board member Jacki Miskimins

Executive Director Report

- **Mortgages** are current except one (Davis). Homeowners were given info about SD Cares relief.
- **Meetings & trainings** – Anessa continues to meet with HFH and community organizations. Most recent involves social media strategies.

With no further business, Anessa, closed in prayer and Bonny adjourned.

Next meeting Monday, December 14. Debbie volunteered for devotional.

Submitted by Eric Van Meter