

**Habitat for Humanity  
Board Meeting Minutes  
October 12, 2020, 7:00pm**

**Members Present:** Debbie Asmus, Dan Buchholz, Kourtney Denne, Doug Fuerst, Bonny Hansen, Pat Soukup, Eric Van Meter, and Scott Ymker. Construction Manager Mike Asmus. Executive Director: Anessa Klumb

**Call to Order** at 7:00.

**Minutes** for September meeting were approved. Motion by Debbie, second by Doug. **Carried.**

**Treasurer's report** from September presented with minimal discussion. Motion by Eric, second by Doug. **Carried.**

**Old Business**

- **Living Quarters**—\$3968 net income. Roughly \$2000 less than last time. Some issues with churches going to wrong area due to not looking at maps. Good turnout and some outside donations. Still waiting on Mueller Lumber to see if they collected as expected.
- **Sex Offender Registry Policy**—Adapted policy from family selection committee to apply broadly to volunteers in order to give us a framework for evaluation. Motion to approve by Debbie, seconded by Pat. **Carried.**
- **Strategic Planning**—Lori Essig requested that meeting be postponed until spring because of pandemic.

**Committee Reports**

- **Building (Mike Asmus)**—Build is going well. Awaiting windows, which will not be in until late October. Once windows are in, siding will go next, hopefully with help from DWU Campus Ministry. Doug and MTI are about 33% through wiring process. Decks are almost ready. Material costs are higher than next year, but not terribly so. Estimated remaining costs are around \$40,000 (added to approximately \$26,000 to date). Volunteer support is good, but having to slow down to wait on windows. Have added some new lighting to better allow Lyle to do his artwork.
- **Family Selection**—no report.
- **Family Support**—continued work but nothing new of note to report
- **Fundraising and PR**—Recruiting new committee members, working on promotional videos, and applying for grants.
- **Faith Relations**—Most of September was Living Quarters. Still hoping for in-person meetings, but many churches are still not doing that. Mitchell Wesleyan has asked us to participate in an event on Oct. 25, 10:30-12:00. Debbie and Mike agreed to host table.

**New Business**

- **Policy approvals**
  - **Child Labor Policy**—Can possibly have kids under 18 help with fundraising or landscaping, but not at active work site as defined by HFHI. Brush with Kindness

is also a good option. Motion to affirm HFHI's policy while exploring ways to get kids more involved within guidelines by Debbie. Seconded by Pat. **Carried.**

- **Executive Director Planning**—Anessa has applied for another job, primarily for financial reasons. Will stay on as key volunteer if she does take a different job. Exec committee will get together to make contingency plans. Anessa will also work toward getting MRHFH qualified to apply for a capacity grant. Still waiting to hear back from auditor, which is a key piece of that process.

### **Executive Director Report**

- **Mortgages** are current except one. Hiles had good payment history until this summer, but have had late payments in July and August and missed September entirely. Awaiting response to call and letter. Davis, however, is current.
- **Meetings & trainings** – Anessa is meeting with Habitat Minnesota bi-weekly and participating in a coaching process. Anessa has also participated in several webinars.
- **Technology** – Anessa and Scott are implementing social media strategy, which is working out well so far.

With no further business, Kourtney—with a little help from her daughter—offered a devotional on the meaning of “home” and closed with prayer.

Next meeting Monday, November 9. Eric volunteered for devotional.

*Submitted by Eric Van Meter*