

Mitchell Regional Habitat for Humanity

Board Meeting Minutes

Jan. 13, 2020 7:00pm

Members Present: Kourtney Denne, Doug Fuerst, Pat Geraets, Bonny Hansen, Kyle Hohn, Colleen Hunt, Dan Buchholtz. Executive Director: Anessa Klumb

Absent: Debbie Asmus, Mike Asmus, Pat Soukup, Jake Tiede, Eric Van Meter.

Meeting was called to order by Bonny at 7:05.

Devotions: Bonny led devotions and opened with prayer

Minutes: Motion by Kourtney, second by Colleen to approve the minutes of Dec. 9, 2019. **Carried.**

Treasurers Report: Bank account is in good shape for final stage of new build. Motioned by Doug, second by Colleen to approve the report. **Carried.**

Old Business: Anessa reported on CharityProud and provided a list of the advantages it would bring to our members and volunteers. Motion by Kourtney, second by Pat. G to approve a 2 year contract of CharityProud at \$75 per month and a onboarding cost of \$150. **Carried.**

Committee Reports: Pat G. says there is very little to be completed before it is ready for Jean to move in. Jean will doing the final paint touch-ups. The main thing left is the landscaping in the Spring. Doug is getting a quote for an 8' x 10' shed to put in the backyard. Anessa figured Jean has about 20 work hours left to complete. The church and volunteer relations committee will be meeting when Ione gets back from vacation.

New business: Colleen agreed to become the Family Selection/Support committee chair and Doug agreed to become the Nominating Committee chair. Dedication will be Tuesday January 21st at 5:15 PM. Closing is expected to be January 27th. New house appraised for \$144,000. Motion by Colleen, second by Doug to authorize Anessa Klumb, as Executive Director for Mitchell Regional Habitat for Humanity, to execute purchase agreements, together with warranty deeds, closing statements, and any further required documentation by the end of January 2020. **Carried.** Family Selection process will be starting immediately. Pat G. agreed to help get the next build started and rolling but will not be the construction lead for the next build. Motion by Colleen, second by Kyle to approve for a foundation to be installed before a family is selected and while contractors are not too busy. **Carried.** Anessa is going to start working on a job description for a Construction Manager. Dan Buchholtz, Drafter at Vantage Point, was a guest at the meeting and Eric Van Meter, DWU campus pastor, is interested in joining the board. Motion by Pat G., second by Kourtney to approve Dan Buchholtz and Eric Van Meter as board members of Mitchell Regional Habitat for Humanity. **Carried.**

Anessa's Report: All mortgages are current. She finished her QLO training on Dec. 31st, 2019. Anessa's goal is to continue to post everyday.

Motion, Second, Carried to Adjourn at 7:53 PM.

Closing Prayer: Given by Bonny.

Respectively Submitted by Kyle Hohn, Board Member